**Section 6: Pilot Site Evaluation and Engagement**

* Objective: Create pilot site engagement plan; identify how to select, track and monitor Pilot Site evaluation measures
* Due by Thursday, February 29 to your Improvement Advisor
* Resources: Many resources are on the CalHIVE BHI [website](https://www.pbgh.org/calhive-bhi/#learn) (Learn)

| **Area** | **Team Response** |
| --- | --- |
| *Key Questions* |  |
| **Engaging the Pilot Site**   1. Look at Section 2 of your Implementation Plan as a refresher to what you know and don’t know about the pilot site. What needs to be updated (if anything)? 2. At the pilot site, what are the concerns, questions and expectations of leadership, providers, and staff about BHI? 3. How can you motivate leadership, providers, and staff to buy in and participate effectively in the pilot program? 4. What are opportunities to involve patient/family feedback as part of the planning work? |  |
| **Developing Effective Communications**   1. Which communication platforms or tools will you use with pilot site leadership, providers, staff? Is there an opportunity to try something new with this project? 2. Do you want to develop a “brand” for this initiative? If so, would you want it to align with any network/organizational initiative or brand? 3. What products need to be created for the pilot? (e.g., handouts, materials, website, training, whiteboard, checklist)    1. Who do you need to work with for creation of these products? 4. What are your strategies for engaging and providing updates to internal stakeholders outside of the pilot site? External stakeholders? |  |
| **Measuring Pilot Success**   1. What do we know we need to capture for: external reporting (e.g., P4P), leadership, financial sustainability? 2. What do we want to capture to measure internal success for the pilot site/team? 3. Identify Pilot Site Evaluation Measures  * Complete [Pilot Site Evaluation Measures](https://www.pbgh.org/wp-content/uploads/2024/01/Pilot-Site-Evaluation-Measures_Section_6_Implementation-Plan.docx) |  |

**Action Plan**

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Considerations for developing the Action Plan:

* This is a space for your team to identify next action steps needed to move toward pilot implementation. Add additional rows as needed.
* Look at the questions raised during the implementation plan section above.
* Understanding these questions and your responses will provide insight into what needs to be addressed in your Action Plan.
* What issues or concerns do they bring up?
* Keep in mind that all tasks do not have to be completed by February 29th

| *Due Date* | *Lead & Task* |
| --- | --- |
|  | * Lead: * Task: |