

# Brief Negotiation Roadmap

## OPEN THE ENCOUNTER

- ◆ Introduce yourself and your role
- ◆ Confirm the reason for the visit
- ◆ State the appointment length
- ◆ Ask Permission
- ◆ **Ask** Open-ended question
- ◆ **Listen** without judgment or interruption
- ◆ **Summarize** / reflect what the patient said
- ◆ Information exchange as appropriate

## NEGOTIATE THE AGENDA

- ◆ **Offer options:** On this chart are a number of things that can affect \_\_\_\_\_.
- ◆ **Elicit patient choice:** Is there one area you would like to focus on today?  
Is there something you'd like to add to the chart, or something else you'd rather talk about?
- ◆ Information exchange as appropriate

## EXPLORE AMBIVALENCE

- ◆ What are some reasons you would want things to stay the same? *AND*
- ◆ What are some reasons for making a change?
- OR**
- ◆ What do you like about \_\_\_\_\_? *AND*
- ◆ What don't you like about \_\_\_\_\_?
- ◆ Summarize

## ASSESS READINESS

- ◆ Ruler or Readiness Scale 0 - 10
- ◆ Straight Question: Why a 5?
- ◆ Backward Question: Why a 5 and not a 2?
- ◆ Forward Question: What would need to be different to move you from a 5 to a 7 or 8?
- ◆ Summarize

## TAILOR THE TRANSITION

### Not Ready 0 - 3

- ◆ **Raise Awareness**
- ◆ Elicit Change Talk
- ◆ Advise & Encourage
- ◆ What would need to happen for you to think about changing?
- ◆ How can I help?
- ◆ Would you be interested in knowing more about \_\_\_\_\_?
- ◆ What might need to be different for you to consider making a change in the future?
- ◆ Summarize as appropriate

### Unsure 4 - 6

- ◆ **Evaluate Ambivalence**
- ◆ Elicit Change Talk
- ◆ Build Readiness
- ◆ Where does that leave you now?
- ◆ What do you see as your next steps?
- ◆ What are you thinking / feeling at this point?
- ◆ Where does \_\_\_\_\_ fit into your future?
- ◆ Summarize as appropriate

### Ready 7 - 10

- ◆ **Strengthen Commitment**
- ◆ Elicit Change Talk
- ◆ Negotiate a Plan
- ◆ What are your main reasons for \_\_\_\_\_? / Why is this important to you?
- ◆ What are your ideas for \_\_\_\_? / How might you do it?
- ◆ How might your life be different when you make this change?
- ◆ What barriers might you encounter when making this change?
- ◆ Summarize as appropriate

## CLOSE THE ENCOUNTER

- ◆ Show appreciation
- ◆ Affirm positive behaviors
- ◆ Respectfully acknowledge decisions
- ◆ **Offer Advice** if appropriate
- ◆ **Emphasize Choice**
- ◆ **Express Confidence**
- ◆ Arrange for follow up and link with available resources



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## INFORMATION EXCHANGE

Empathic • Supportive of Self-Efficacy • Non-judgmental • Collaborative • Clear and Succinct

### Providing Education

- Ask permission
- Assess current knowledge
- Avoid overwhelming patient with too much information
- Check in frequently for understanding
- Ask for return demonstration

### Sharing Clinical Results

- Ask permission
- Check patient's understanding of the test
- Compare results to norms
- Ask for patient's interpretation

**Sample:** "Your tests results are \_\_\_\_\_.  
The standard for this test is \_\_\_\_\_.  
What do you make of this information?"

### Offering Advice

Give advice only if:

- Patient asks
- You ask permission
- You are professionally bound

### **Sample Advice Statement:**

As a health care provider, I strongly encourage you to quit smoking. From my perspective this is the single most important thing you can do for your health. Of course, deciding to quit is your choice. I am confident that should you decide to quit, you will find the method that works best for you.

## CONFIDENCE STATEMENT

Genuine • Succinct • Realistic • Supportive of Self-Efficacy

*Confidence statements are based on the knowledge that: 1) All people have the capacity to make health behavior change and 2) When they are truly ready to change, they will find a way.*

### **Caution! Avoid the following:**

- Promoting unachievable or unrealistic expectations
- Embedding a judgment, such as confidence that a client will make the 'right' choice
- Promoting the clinician's agenda without regard for the client's expressed goals
- Offering an expression that is not genuine

### Sample Confidence Statements

- I am confident that should you decide to begin \_\_\_\_\_ on a regular basis, you will develop a plan that works for you.
- I feel certain that if you choose to \_\_\_\_\_ you will find a way to make it happen.
- From our conversation today, it is clear to me that if you decide to \_\_\_\_\_ you will be able to create an approach that is effective for you.
- I am confident that your \_\_\_\_\_ (enthusiasm, determination, success with other lifestyle changes....) will be of great value as you begin to work on this plan.
- I feel very positive that if you choose to \_\_\_\_\_, you will formulate a strategy that is practical for you.

