# Appendix 15: Develop and Revise Written Practice Guidelines

<table>
<thead>
<tr>
<th>Tactics</th>
<th>Resource</th>
<th>Key Action Items</th>
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| Develop written practice guidelines in accordance with the ACNM document: Standards for the Practice of Midwifery, Standard V. These guidelines are used to guide the scope of midwifery care and services provided to clients. | *An Administrative Manual for Midwifery Practices*, Fourth Edition, page 122-123 | - Collect ACNM and ACOG standard setting documents (Find links in part 1, step 1)  
- Access state-specific regulatory requirements for midwives  
- Refer to hospital bylaws  
- Refer to hospital credentialing process for midwives  
- Review hospital policies and procedures specific to midwives |
| Meet with key stakeholders to draft an initial set of written practice guidelines. These should include:  
- Information about the practice model  
- State specific regulatory requirements for midwifery  
- Hospital requirements for midwifery  
- The parameters of service for independent and collaborative midwifery management and transfer of care when needed. | For examples, refer to clinical recommendations from ACNM, ACOG or a resource such as Clinical Practice Guidelines for Midwifery and Women’s Health, Fifth Edition, 2017 | - Have a draft available for midwife candidates to review during the hiring process |
| When midwives are hired, schedule a meeting to review, discuss and revise the written practice guidelines. |  | - Hold the meeting  
- Integrate changes  
- If there is a hospital process for document approval, initiate the process once the draft is complete  
- Share these guidelines with key stakeholders and practice or hospital staff |
| Review and revise the written practice guidelines at least every one or two years. If a regulatory or practice change occurs, revise to integrate this new information. |  | - Share the revised guidelines with key stakeholders and practice of hospital staff |